

**RIALTO UNIFIED SCHOOL DISTRICT**

*Fiscal Services*  
182 E. Walnut Avenue  
Rialto, CA 92376  
(909) 820-7700



# Rewards Justification Form

Requisition Number:

Vendor:

What is the reward:

Why is the reward given?

Who is eligible to receive award?

When will the reward be received?

How will the reward be tracked to verify only eligible recipients receive the reward?

Note- All reward invoices must be accompanied by this form and supporting documentation for recipients (list of the recipients with their initials for elementary students or signatures for secondary students and staff members).

Administrator Approval \_\_\_\_\_ Date \_\_\_\_\_

Print Form